

**GOVERNMENT OF JAMMU & KASHMIR,  
OFFICE OF THE ADVOCATE GENERAL**

[High Court Complex, Janipur Jammu, 180007 [Nov-April] /High Court Complex, Srinagar, 190009 [May-Oct]  
Phone No.[Srinagar] 0194-247314/2455121, Fax-2455120 [Jammu] -0191-2533317, Fax -2536065  
[www.advgen.jk.gov.in](http://www.advgen.jk.gov.in) E-mail address -jkadvocategeneral@gmail.com


**Subject:** Job Assignment to Additional Secretary  
**Reference:** Order No.06-JK (LD) of 2024 dated.08-01-2024,  
issued by Law Department.

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**ORDER NO.** 02 -AG of 2024  
**DATED:** 09-01-2024

Consequent upon joining of Mr. Kulbushan Singh, Additional Secretary in this office today on 9<sup>th</sup> January, 2024, it is hereby ordered that the Officer shall function as Liaison Officer-cum-Litigation Officer in this Organisation. The Officer shall:-

1. Ensure timely communication to all the concerned departments about the pendency, progress and compliance of court orders, if any.
2. Receive the response/replies from the concerned departments in a time bound manner.
3. Keep a full track and record of the cases conducted and handled by the Ld.Advocate General.
4. Process and follow up with the Law department about the legal fee, miscellaneous charges etc. and other issues thereof.

By Order.

  
(Laxmi Kant) 09/01/2024  
Administrative Officer,  
with Advocate General, J&K  
Dated: 09-01-2024 09/01/2024

No: AGJK/Adm/Cord-19/2022-02/25-29

Copy for inf. & necessary action to the:

1. Secretary to Government, Law, Justice & Parliamentary Affairs Department, J&K, Jammu.
2. All Law Officers / Govt. Counsels, Jammu.
3. Accounts Officer /Private Secretary, Advocate General Office, J&K.
4. Section Officer (A&C).
5. Mr. Kulbushan Singh, Additional. Secretary for compliance.
6. Order file.
7. Concerned file.
8. Incharge Website.